

中國醫藥大學研究獎助生與學生兼任助理申請書

China Medical University Application Form for Research Scholarship Recipients and Student Part-Time Assistants

*** 為保障您的權益，請先確實詳細閱讀下面內容，並「擇一」類別勾選確認後簽章，謝謝 ***

*** To protect your rights and interests, please carefully read the following information, select and check ONE applicable category, and sign below. Thank you. ***

型態 Type	☐ 研究獎助生 Research Scholarship Recipient	☒ 學生兼任助理 Student Part-Time Assistants
處理原則 Applicable Regulations	1. 教育部「專科以上學校獎助生權益保障指導原則」。 Ministry of Education: Guidelines for Safeguarding the Rights and Interests of Scholarship and Financial Aid Recipients in College or Above. 2. 中國醫藥大學獎助生及學生兼任助理權益保障處理準則。 China Medical University Guidelines for Protecting the Rights and Interests of Scholarship Recipients and Student Part-Time Assistants.	1. 勞動部「專科以上學校兼任助理勞動權益保障指導原則」。 Ministry of Labor: Guidelines for Protecting Labor Interests of Part-Time Assistants in College or Above. 2. 中國醫藥大學獎助生及學生兼任助理權益保障處理準則。 China Medical University Guidelines for Protecting the Rights and Interests of Scholarship Recipients and Student Part-Time Assistants.
定義 Definition	指獲研究獎助之學生為發表論文或符合畢業條件，參與與自身研究相關之研究計畫或修習研究課程，在接受教師之指導下，協助相關研究執行，學習並實習研究實務，以提升研究能力研究實務，以提升研究能力及發展研究成果為目的者。 Research Scholarship Recipients are students who, for the purpose of publishing papers or meeting graduation requirements, participate in research projects or courses related to their studies and, under faculty supervision, assist in research activities to develop their research skills and outcomes.	受學校雇用之學生兼任研究助理，並受學校或計畫主持人指揮監督，從事協助計畫工作，而以提供勞務獲取工資為目的者。 Student Part-Time Research Assistants are students employed by the University who, under the direction and supervision of the University or Principal Investigator, assist in carrying out project work.
權利義務 Rights and Obligations	依本校相關規定辦理。 Handled in accordance with the relevant regulations of the University.	依勞動基準法(以下簡稱勞基法)等勞動法令及本校相關規定辦理。 Handled in accordance with the Labor Standards Act, other applicable labor laws, and the relevant regulations of the University.
研究成果 歸屬 Ownership of Research Results	1. 學生在校期間所完成之報告或碩、博士學生所撰寫之論文，指導教授僅為觀念指導，並未參與內容表達之撰寫，而係由學生自己撰寫報告或論文內容，學生享有著作權；指導教授不僅為觀念之指導，且參與內容表達而與學生共同完成報告或論文，且各人之創作不能分離利用者，學生及指導教授為報告或論文之共同著作人，共同享有著作權。 Reports completed by students and theses or dissertations written by graduate students: Where the advisor only provides conceptual guidance and does not participate in drafting the content, the student shall own the copyright. Where the advisor also contributes to the content and the work cannot be separately used, the student and advisor shall be joint authors and jointly own the copyright. 2. 研究成果依專利法第5條第2項規定，除專利法另有規定或契約另有約定外，學生自身為發明人、新型創作人、設計人或其受讓人或繼承人之情形，對其所得之研究成果享有專利申請權，得依同條第1項規定向專利權責機關申請專利。但他人（如指導教授）如對論文研究成果之產出有實質貢獻，該他人亦得列為共同發明人。 Research results: In accordance with Article 5, Paragraph 2 of the Patent Act, unless otherwise provided by law or agreed by contract, a student who is the inventor, creator, designer, assignee, or heir shall have the right to apply for a patent for the research results. However, any person who makes a substantive contribution to the research results, such as an advisor, may also be recognized as a co-inventor.	協助或參與執行研究計畫所產出相關研究成果，依下列規定辦理： Research results produced through assisting with or participating in the research projects shall be handled in accordance with the following provisions: 1. 依著作權法第11條規定，本校享有智慧財產權。 In accordance with Article 11 of the Copyright Act, the University shall own the relevant intellectual property rights. 2. 依專利法第7條規定，研究成果之專利歸屬本校。 In accordance with Article 7 of the Patent Act, patents arising from the research results shall belong to the University.

兼任助理 同意簽名 Signature of Student	1. 應備有參與計畫之紀錄(實驗紀錄簿、相關會議出席紀錄等)由計畫主持人留存，以供相關單位查核。 Records of participation in the project (e.g., laboratory records and meeting attendance records) shall be maintained by the Principal Investigator as required. ☐ 已詳閱上述事項，本人同意擔任研究獎助生。 I have read and understood the above and agree to serve as a Research Scholarship Recipient. 兼任助理簽名： _____ 年 月 日 Signature (Y) (M) (D)	1. 應接實際工作時間親自辦理簽到退，並備有出勤紀錄供相關單位查核。 Students shall personally record check-in and check-out based on actual working hours and maintain attendance records as required. 2. 應簽訂勞動契約書，並同意恪遵勞動法規、勞動契約書之約定及本校據僱傭關係計畫人員之相關規範。 Students shall enter into an employment contract and comply with applicable labor laws and regulations, the terms of the contract, and the University's regulations governing project personnel. 3. 同意勞務所產出之研究、教學或其他成果，係歸屬本校。 Research, teaching, and other work products resulting from student's services shall belong to the University. 4. 支領之工資，同意依本校及計畫補助單位規定報支。 Remuneration shall be processed in accordance with the regulations of the University and the funding institution. 5. 外籍學生應依就業服務法規定申請工作許可證。 International students shall obtain a work permit in accordance with the Employment Service Act. ☐ 已詳閱上述事項，本人同意擔任學生兼任助理。 I have read and understood the above and agree to serve as a Student Part-Time Assistants. 兼任助理簽名： _____ 年 月 日 Signature (Y) (M) (D)
計畫主持人 同意簽名 Signature of Principal Investigator	1. 該學習活動應與課程學習或服務學習範疇有直接相關性為主要目的。 The learning activity must be directly related to the student's coursework or service learning. 2. 應有明確對應之課程、教學實習活動、論文研究指導、研究或相關學習活動實施計畫，並檢附於本同意書後(請擇一)： ☐ 論文研究指導實施計畫 ☐ 研究學習活動實施計畫(如精進學習群) ☐ 課程學習計畫 ☐ 其他 A specific plan must be provided for the relevant course, teaching practicum, thesis supervision, research, or other learning activity and attached to this form (please select one): ☐ Thesis Supervision Plan ☐ Research Learning Plan ☐ Course Learning Plan ☐ Others 3. 教師應有指導學生學習專業知識之行為。 The faculty member must provide guidance and instruction in the student's area of study. 4. 從事相關研究期間，需加保商業保險，以增加保障範圍，故喪失學生資格或提前於計畫中終止進用，請主動告知受理單位。 Commercial insurance coverage will be provided during the research period. Student shall notify the responsible office if they cease to be a student or if their participation in the project ends early. ☐ 已詳閱上述事項。 I have read and understood the above. 計畫主持人簽名： _____ 年 月 日 Signature (Y) (M) (D)	1. 學生兼任助理適用勞基法，應遵守相關勞動法令及本校相關規定。 Student Part-Time Assistants are covered by the Labor Standards Act and shall comply with applicable labor laws and the University's regulations. 2. 應於學生兼任助理到職前辦理勞(健)保事宜，並不得追溯聘期。 Labor and health insurance must be arranged before the student begins work. Retroactive appointments are not permitted. 3. 工資、工時及延長工時應符合勞動法令規定，令工資、工時等勞動條件不得任意變更；學生兼任助理依本校及勞基法規定應有出勤紀錄可稽。 Remuneration, working hours, overtime, and other employment conditions shall comply with applicable labor laws and shall not be changed arbitrarily. Attendance records shall be maintained in accordance with the Labor Standards Act and the University's regulations. ☐ 已詳閱上述事項。 I have read and understood the above. 計畫主持人簽名： _____ 年 月 日 Signature (Y) (M) (D)
注意事項 Notice	本同意書(含研究獎助生之相關學習計畫)正本1式3份，由兼任研究助理、計畫主持人及校方(研發處)各留存1份備查，並請兼任研究助理於辦理進用申請時掃描1份上傳至本校校務行政管理系統。 This application form, including the Research Scholarship Recipient's specific plan, shall be prepared in triplicate. One copy shall be retained by the Part-Time Research Assistant, the Principal Investigator, and the University (Office of Research and Development), respectively. The Part-Time Research Assistant shall also upload a scanned copy to the University's administrative system when applying for appointment.	

中國醫藥大學學生兼任助理勞動契約

China Medical University Student Part-Time Assistant Employment Contract

中國醫藥大學(以下簡稱甲方)

立契約人

(以下簡稱乙方)

雙方同意簽訂勞動契約條款如下，以資共同遵守履行：

Parties to the Contract: China Medical University (Party A) and (Name) (Party B). Both parties agree to the following:

一、契約期間：自____年____月____日起，至____年____月____日止。

Employment period: From ○ Y ○ M ○ D Until ○ Y ○ M ○ D.

二、工作職稱及工作內容：

Job Title and Duties:

身分別 Title	工作內容 Duties
■學生兼任助理 計畫補助單位 Project Funding Unit：(請填寫) 計畫會計代號 Project Accounting Code：(請填寫) 計畫主持人姓名 Project Investigator：(請填寫) 計畫主持人任職系所 Department/Institute of PI：(請填寫)	- 執行研究計畫項下工作 Performing duties under the research project - 其他交辦事項 Other assigned duties

三、工作地點：中國醫藥大學校本部、分部、各校區及其他附屬機構，必要時得由甲方視工作實際需要指定安排。

Work Location: The main campus, branch campuses, other campuses, and affiliated institutions of China Medical University (CMU), as designated by Party A based on actual work requirements.

四、工資：

乙方於契約期間以雙方議定之工資如下，甲方不得預扣乙方工資作為違約或賠償費用，甲方於每月15日一次發放前月工資，如發放日遇例假日、休假日、休息日時，則順延一個工作日發放：■月薪：新台幣_____元。

Remuneration: Party B shall be paid the remuneration agreed upon by both parties during the term of this Contract. Party A shall not withhold any portion of Party B's remuneration as a penalty for breach of contract or as compensation. Payment shall be made on the 15th day of each month for the remuneration earned in the preceding month. If the payment date falls on a national holiday, public holiday, or rest day, payment shall be made on the following business day. ■ Monthly Rate: NTS_____

五、工作時間及休息時間：

Working Hours and Rest Periods:

(一)乙方正常工作時間：每月_____小時。

Party B's regular working hours shall be _____ hours per month.

(二)乙方工作時間每日不超過8小時；繼續工作4小時，至少應有30分鐘之休息。

Party B's working hours shall not exceed 8 hours per day. Party B shall be provided with a rest period of at least 30 minutes after 4 consecutive hours of work.

(三)乙方應按甲方規定之時間上、下班，並配合甲方規定記錄出勤狀況之方式辦理，不得遲到、早退或曠職。乙方於出勤日上、下班及休息時間之紀錄，甲方應記載至分鐘為止。

Party B shall report for and leave work in accordance with the working hours prescribed by Party A and shall comply with Party A's attendance recording procedures. Party B shall not be late, leave early, or be absent without leave. Party A shall record Party B's working hours and rest periods on each working day to the minute.

六、請假、例假、休假、特別休假及相關之給假：

Leave, Regular Holidays, Rest Days, Special Leave, and Related Leave Entitlements:

(一)依勞動基準法、性別工作平等法、勞工請假規則、甲方訂定之工作規則及相關法令規定辦理。

Such matters shall be handled in accordance with the Labor Standards Act, Act of Gender Equality in Employment, Rules of Leave-Taking of Workers, the work rules established by Party A, and other applicable laws and regulations.

(二)乙方同意甲方配合本校行事曆彈性調整例假日。

Party B agrees that Party A may flexibly adjust regular holidays in accordance with the University's academic calendar.

(三)乙方每七日中應有二日之休息，其中一日為例假，一日為休息日。其工作時間得因研究或業務需要，調整成每二週內至少應有二日之例假，每四週內之例假及休息日至少應有八日。

Party B shall have two days of rest every seven days, including one regular holiday and one rest day. Due to research or business needs, working hours may be adjusted such that Party B shall have at least two regular holidays within every two-week period and at least eight regular holidays and rest days within every four-week period.

七、天然災害發生出勤規定：為保護乙方生命 safety 及甲方之業務服務需求，雙方同意依「天然災害發生事業單位勞工出勤管理及工資給付要點」約定乙方之出勤管理、通勤協助及工資事項。

Attendance During Natural Disasters: To protect Party B's safety and to meet Party A's operational and service needs, both parties agree that Party B's attendance management, commuting assistance, and remuneration shall be handled in accordance with the Guideline for Business Entities to Handle Employee Turnout and Salary during Natural Disasters.

八、甲方應依勞工保險條例、勞工退休金條例及全民健康保險法，為乙方加入勞工保險、全民健康保險及提繳退休金於勞保局個人帳戶。

Party A shall enroll Party B in Labor Insurance and National Health Insurance, and make pension contributions to Party B's individual account with the Bureau of Labor Insurance in accordance with applicable laws and regulations.

九、甲方應依勞動基準法、職業災害勞工保護法、勞工保險條例、就業保險法及相關規定辦理職業災害及普通傷病補助。

Party A shall provide benefits for occupational and non-occupational injuries or illnesses in accordance with applicable laws and regulations.

十、甲方不得要求乙方繳交實體證件、金融卡及存摺。

Party A shall not require Party B to submit any physical identification documents, bank cards, or bank passbooks.

十一、 契約之終止：

Contract Termination:

(一) 甲、乙雙方欲終止勞動契約，應依勞動基準法及相關規定辦理。

The termination of this Contract by either Party A or Party B shall comply with the Labor Standards Act and other applicable laws and regulations.

(二) 乙方於受僱期滿或中途離職，應辦理勞健保及勞工退休金轉出手續；未依規定辦理轉出，因而衍生之費用，由乙方負責繳清。

Upon expiration of the employment period or resignation by Party B, Party B shall complete the procedures for transferring out of Labor and Health Insurance and transferring the labor pension account. Any costs arising from failure to complete such procedures as required shall be borne by Party B.

(三) 本契約終止時，乙方應依甲方之規定或指示，於一定期間內辦理交接事宜。

Upon termination of this Contract, Party B shall complete the handover of duties within the specified period in accordance with Party A's instructions.

十二、 乙方如專、兼其他職務或參與其他計畫，應主動告知計畫主持人，未經計畫主持人同意，乙方不得同時專、兼任校內、外其他職務或參與其他計畫。

Party B shall notify the Principal Investigator if undertakes any other position or participates in any other project. Without the Principal Investigator's approval, Party B shall not concurrently undertake any other position or participate in any other project, whether within or outside the University.

十三、 工作規範：

Duties and Discipline:

(一) 乙方應依甲方之指揮監督執行職務，忠誠履行職務，不得有怠惰、推諉之情事，並遵守甲方之人事規章及工作規則。

Party B shall perform duties under Party A's direction and supervision, faithfully fulfill assigned duties, and comply with Party A's personnel regulations and work rules.

(二) 乙方不得於甲方之電腦內安裝未經合法授權使用之軟體，於安裝合法授權之軟體前，應經甲方事前之同意。

Party B shall not install unauthorized software on Party A's computers and shall obtain Party A's prior approval before installing any software.

(三) 乙方於契約期間參與計畫作業所蒐集之資料及研究所得之成果，非經甲方同意，不得擅自利用或公開；從事甲方所辦理之相關研究所得之智慧財產權屬甲方所有，乙方不得主張、行使或利用。違者依勞動基準法相關規定解僱。如涉及不法利益，則依法處理。

Party B shall not use or disclose any data collected or research results obtained in connection with the project during the term of this Contract without Party A's consent. Intellectual property rights arising from research conducted by Party A shall belong to Party A. Any violation shall be subject to dismissal in accordance with the relevant provisions of the Labor Standards Act. If such violation involves unlawful gain, the matter shall be handled in accordance with the law.

(四) 乙方所獲悉甲方關於業務、技術、服務對象個人資料上之秘密，不得洩漏、移轉或為自己或為第三人之利益使用該資料；本項保密義務不因本契約終止、撤銷、無效或不成立而失其效力。如有違反者，乙方應負相關民、刑事法律責任。

Party B shall keep confidential any business, technical, or personal information of service recipients obtained in the course of employment and shall not disclose or misuse such information. This confidentiality obligation shall survive the termination of this Contract. Any breach shall be subject to applicable civil and criminal liabilities.

(五) 乙方在職期間應遵守性別平等教育法、性別平等工作法、性騷擾防治法及校園性別事件防治準則等相關規定。在與性或性別有關之人際互動上，不得發展有違專業倫理之關係。

During the employment period, Party B shall comply with the Gender Equity Education Act, the Gender Equality in Employment Act, the Sexual Harassment Prevention Act, the Regulations on the Prevention of Sexual Assault, Sexual Harassment, and Sexual Bullying on Campus, and other applicable regulations. Party B shall not engage in relationships in interactions involving sex or gender that violate professional ethics.

十四、 本契約未盡事宜，依勞動基準法、委託（補助）機構規定、政府相關法令及本校獎助生及學生兼任助理權益保障處理準則等相關規定辦理。

Matters not provided for in this Contract shall be handled in accordance with the Labor Standards Act, applicable government laws and regulations, the regulations of the funding or commissioning institution, and CMU's relevant guidelines.

十五、 如有訴訟之必要時，雙方同意以臺灣台中地方法院為第一審管轄法院。

In the event of litigation, both parties agree that the Taiwan Taichung District Court shall have jurisdiction as the court of first instance.

十六、 本契約書一式三份，由甲方、計畫主持人(聘任單位)及乙方各執乙份。

This Contract is executed in triplicate, with one copy retained by each of Party A, Party B, and the Principal Investigator.

立契約人：

Parties to the Contract:

甲 方：中國醫藥大學

Party A : China Medical University

代 表 人：江安世

President : Ann-Shyn Chiang

計畫主持人：

Principal Investigator:

地 址：台中市北屯區經貿路一段100號

Address : No. 100, Sec. 1, Jingmao Rd., Beitun Dist., Taichung City 40604

乙 方：

Party B

身分證字號：

ID no:

戶籍地址：

Address:

聯絡電話：

Phone:

法定代理人：

Legal Representative

(簽名或蓋章)
(signature/stamp)

(乙方年滿18歲者免填)
red if Party B is 18 years of age or older.)

中 華 民 國 年 月 日

Date ○ Y ○ M ○ D

文件編號	CMU-PIMS-D-006-人事室	機密等級	內部使用	版次	1.0
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中國醫藥大學個人資料提供同意書

China Medical University Agreement of Personal Data Collection

※ 本校蒐集您的個人資料在「個人資料保護法」與相關法令之規範下，蒐集、處理及利用或傳輸您的個人資料。本告知聲明依據個人資料保護法第八條之規定，於蒐集您的個人資料時進行法定告知義務。

紀錄編號 Record no: _____

1、機構名稱：中國醫藥大學

Institution: China Medical University

2、蒐集單位：人力資源室

Office: Office of Human Resources

3、蒐集個人資料之目的¹：

本室辦理人身保險、人事管理（包含離職及所屬員工基本資訊、現職、薪資待遇、差勤、福利措施、褫奪公權、特殊查核或其他人事措施）、入出國及移民、犯罪預防、刑事偵查、執行、矯正、保護處分、犯罪被害人保護或更生保護事務、全民健康保險、勞工保險、農民保險、國民年金保險或其他社會保險、存款與匯款、行政執行、行政裁罰、行政調查、法制行政、契約、類似契約或其他法律關係事務、原住民行政、退撫基金或退休金管理、教育或訓練行政、勞工行政、場所進出安全管理、就業安置、規劃與管理、發照與登記、會議管理、僱用與服務管理、調查、統計與研究分析、學術研究等相關作業為特定之目的。

Purpose: China Medical University has the right to collect name, date of birth, national identification number, passport number, special features, fingerprints, marital status, family information, medical records, medical history, genetic information, health examinations along with additional data which are sufficient to directly or indirectly identify person(s) for the purposes of promotion, insurance, wages, position adjustment or other Human Resources affiliated affairs.

4、蒐集之個人資料類別²：

C001辨識個人者、C002辨識財務者、C003政府資料中之辨識者、C011個人描述、C031住家及設施、C033移民情形、C038職業、C040意外或其他事故及有關情形、C051學校紀錄、C052資格或技術、C054職業專長、C065工作、差勤紀錄、C066健康與安全紀錄、C068薪資與預扣款、C070工作管理之細節、C071工作之評估細節、C087津貼、福利、贈款、C088保險細節、C089社會保險給付、就養給付及其他退休給付、C102約定或契約、C111健康紀錄、C113種族或血統來源、C115其他裁判及行政處分、C116犯罪嫌疑資料、C131書面文件之檢索、C132未分類之資料。

Types of Personal Data Collected: Identification of the individual, Identification of finances, Personal description, Dwelling and facilities, School record, Qualifications and Skills Examinee record, Health record, etc.

5、個人資料利用期間、地區、對象及方式³

Period, Region, Object, and Methods of Personal Data Collection

(1)期間：個人資料蒐集之特定目的存續期間、本校執行業務所必須之保存期間或依相關法令就資料之保存所訂保存年限。

Period: According to the retention period of relevant regulation

(2)地區：台灣地區(包括澎湖、金門及馬祖等地區)。

Region: Taiwan (including Penghu, Kinmen, Matsu).

(3)對象：中國醫藥大學、公務機關、教育會、非公務機關之財團法人、相關委外廠商。

Object: China Medical University; Government agencies; Education Associations; Non-Governmental Organizations; Subcontractors.

(4)方式：本校執行教育行政業務所需將以紙本、電子或其他適當方式利用您的個人資料。

Methods: Paper; electronic; and/or other applicable forms.

6、您可依個資法第3條規定，就您的個人資料行使以下權力⁴：

According to article 3 of Personal Information Protection Act, you may claim the following rights of your personal data

(1)請求查詢或閱覽、(2)製給複製本(依法酌收合理費用)、(3)請求補充或更正、(4)請求停止蒐集、處理及利用、(5)請求刪除。

(1) Inquire and request a review; (2) Request to make duplications (upon charge according to law); (3) Request to supplement or correct information; (4) Request to discontinue collection of information, processing or use; (5) Request to delete your personal data.

惟依相關法令規定、契約約定或本校因執行業務必須者，得不依您請求為之，本單位得拒絕之。但因您行使上述權利，而導致權益受損時，本校將不負相關賠償責任。

However, in accordance with relevant laws, regulations, and necessary school affairs, CMU may refuse to approve your request(s). If the exercise of the above rights results in any impairment of your rights, CMU has no legal liability for any damages.

若有上述需求，請與人力資源室聯繫（聯絡電話：04-22053366 轉1051~1056；電子信箱：adm01@mail.cmu.edu.tw）。

Please contact the Office of Human Resources if you wish to claim the above rights. (Phone: 04-22053366 ext. 1051-1056; email: adm01@mail.cmu.edu.tw)

7、您可以選擇拒絕向本校提供個人資料，但您可能因此喪失您的相關權益：

You may refuse to provide your personal data, but this may result in impairment of your rights

(1)若您拒絕提供個人資料，本校將無法提供相關服務，亦可能無法維護您的權益。

CMU may not be able to provide a certain of services and/or protect your rights if you refuse to provide your personal data.

(2)請依各項服務需求提供您正確、最新及完整的個人資料。

Please provide personal data that is accurate and up-to-date.

(3)若您提供錯誤、過時、不完整或具誤導性的資料，而損及您的相關權益，本校將不負相關賠償責任。

If you provide inaccurate, out-of-date, incomplete, or misleading data that result in impairment of rights, CMU has no legal liability for any damages.

8、同意書之效力：

Agreement validity

(1)本同意書生效於資料登錄日當天起算。

This agreement shall be effective upon the date of data entry.

(2)若您未滿十八歲，應於您的法定代理人閱讀、瞭解並同意本同意書之所有內容。若您勾選[我已閱讀並接受上述同意書內容]，則視為您已取得法定代理人之同意。

For those under 18 years old, the legal representatives and/or guardians shall read and agree to this agreement. When you checked "I have read and accept the provisions outlined in this agreement", it is deemed that you have obtained the consent of your legal representatives.

※本同意書如有未盡事宜，依個人資料保護法或其他相關法規之規定辦理※

Matters that are not covered by this agreement shall be handled in accordance with the Personal Information Protection Act and relevant regulations. Where any discrepancy arises between the English translation and the original Chinese version, the Chinese version shall prevail.

☐ 我已閱讀並接受上述同意書內容

I have read and accept the provisions outlined in this agreement.

立同意書人(簽章)：

Name(signature/stamp)

同意人身分證字號(後4碼)：

Last 4 numbers of ID (ARC)

同意書日期：

Date

備註

1.參考法務部公告之個人資料保護法之特定目的項目表，填寫蒐集之特定目的。

2.個人資料之類別請參照法務部公告之個人資料保護法之個人資料之類別填寫。

3.個人資料之利用應於特定目的必要範圍內為之，特定目的範圍外之利用必須符合個人資料保護法之要件，始為合法。另，特定目的之範圍將影響是否應主動或依當事人請求為停止處理、利用及刪除之依據，請務必填寫完整。

4.當事人權利行使為個資法明定之當事人權利，請務必提供權利行使管道及方式。若有其他對於當事人重要權益之影響，請務必於本項中一併告知。